

Evaclite Ltd

Privacy Policy

This policy explains how we use the personal data we collect from you when you use our website.

Topics:

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What data do we collect?

Our Company collects the following data:

Personal and professional identification information (Name, email address, phone number, etc.)

How do we collect your data?

You directly provide Our Company with most of the data we collect. We collect data and process data when you:

- Register online or place an order for any of our products or services.
- Voluntarily complete a customer survey or provide feedback on any of our message boards, promotional campaigns or via email or other forms of direct communication.
- Use or view our website via your browser's cookies.
- Register a project or need on a third-party website or similar.

How will we use your data?

Our Company collects your data so that we can:

- Process your order, manage your account.
- Email you with special offers and updates on other relevant products and services.

If you agree, Our Company will share your data with our partner companies so that they may offer you their products and services.

When Our Company processes your order, it may send your data to, and use the resulting information from, credit reference agencies to prevent fraudulent purchases.



How do we store your data?

Our Company securely stores your data via secure means including Cloud storage and appropriate physical electronic storage means.

Our Company will keep relevant data for approximately 5 years from the last transaction. Once this time has expired, we will endeavour to permanently remove or delete your data from our records.

Marketing

Our Company would like to send you information about products and services of ours that we think you might like, as well as those of relevant partner companies.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Our Company from contacting you for marketing purposes or giving your data to other members of the Our Company Group.

If you no longer wish to be contacted for marketing purposes, please respond to us directly or as requested.

What are your data protection rights?

Our Company would like to make sure you are fully aware of all your data protection rights. Every user is entitled to the following:

The right to access You have the right to request Our Company for copies of your personal data.

We may charge you a small fee for this service.

The right to rectification You have the right to request that Our Company correct any information you

believe is inaccurate. You also have the right to request Our Company to

complete information you believe is incomplete.

The right to erasure You have the right to request that Our Company erase your personal data,

under certain conditions.

The right to restrict You have the right to request that Our Company restrict the processing of your

personal data, under certain conditions.

The right to object You have the right to object to Our Company's processing of your personal

data, under certain conditions.

The right to portability You have the right to request that Our Company transfer the data that we have

collected to another organization, or directly to you, under certain conditions.

If you make a request, we will endeavour to respond or act upon your request within one calendar month. If you would like to exercise any of these rights, please contact us via:

Email <u>info@evaclite.com</u> Telephone 01633 404999

Or write to our registered address.



What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology.

For further information, visit allaboutcookies.org.

How do we use cookies?

Our Company uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website

What types of cookies do we use?

There are several different types of cookies, however, our website uses:

- Functionality Our Company uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- Advertising Our Company uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Our Company sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

The Our Company website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Our Company keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 18th February 2021.

How to contact us

If you have any questions about this or any other of our Company's policies, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email: <u>info@evaclite.com</u>
Telephone: 01633 404999



How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Our Company has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.